

## 2025 PC Application Schedule

The following table depicts the deadlines for petitions before the Fairland Plan Commission. Deviations from this schedule are not permitted.

Application Submittal	TAC Meeting	Deadline for Submitting Additional Info or Revisions to the File	Public Notice Deadline	Staff Report Published	PC Hearing or Meeting
Nov 26, 2024	Dec 4, 2024	Dec 20, 2024	Dec 23, 2024	Dec 30, 2024	Jan 7
Dec 23, 2024	Jan 8	Jan 17	Jan 20	Jan 28	Feb 4
Jan 21	Jan 29	Feb 14	Feb 17	Feb 25	Mar 4
Feb 18	Feb 26	Mar 14	Mar 17	Mar 25	Apr 1
Mar 25	Apr 2	Apr 18	Apr 21	Apr 29	May 6
Apr 22	Apr 30	May 16	May 19	May 27	Jun 3
May 20	May 28	Jun 13	Jun 26	Jun 24	Jul 1
Jun 24	Jul 2	Jul 18	Jul 21	Jul 29	Aug 5
Jul 22	Jul 30	Aug 15	Aug 18	Aug 26	Sept 2
Aug 26	Sept 3	Sept 19	Sept 22	Sept 30	Oct 7
Sept 23	Oct 1	Oct 17	Oct 20	Oct 28	Nov 4
Oct 21	Oct 29	Nov 14	Nov 17	Nov 25	Dec 2

- **Application Submittal:** The filing deadline is 3:00pm on the date indicated. Call (317) 258-8046 or email [dluzier@INcodecrafters.com](mailto:dluzier@INcodecrafters.com) to make an appointment to file your application. Application meetings are generally done electronically.
- **TAC Meeting:** When required and conducted in person, the Technical Advisory Committee Meetings are held at the Fairland Town Hall, 105 S Walnut St, Fairland, IN 46126. *(Not applicable to Zone Map Changes)*
- **Deadline for Submitting Additional Info/Revisions to the File:** After a complete application has been received and given a file number, revisions or additions to the plans and/or file must be submitted by 3:00pm on the date indicated in order to remain on the current application schedule. Plans shall be submitted electronically with a cover letter noting the file number to the attention of the Administrator at [dluzier@INcodecrafters.com](mailto:dluzier@INcodecrafters.com).
- **Public Notice Deadline:** Deadline to publish public notice in the newspaper and postmark mailings to surrounding property owners.
- **Staff Report Published:** On the date indicated, Staff Reports will be emailed directly to the Fairland PC and the Applicant/Owner.
- **Submit Proof of Public Notice:** Submit Forms 1 and 2 as proof of adequate public notice of the hearing. Forms shall be submitted electronically with a cover letter to the attention of the Administrator at [dluzier@INcodecrafters.com](mailto:dluzier@INcodecrafters.com).
- **PC Hearing:** Unless otherwise noticed, PC Meetings are held at 6:30pm (or immediately following the Town Council Meeting and/or BZA Meeting) at the Fairland Town Hall, 105 S Walnut St, Fairland, IN 46126.